



FALMOUTH CITY COUNCIL MEETING  
Minutes Regular Meeting July 18, 2024

After pledge and invocation, Mayor Price called the Meeting to order.

Amy Hurst	Present	Joyce Carson	Present
Sabrina Hazen	Present		
David Klaber	Present	Brian Reid	Present

Present: Attorney Sebastian Torres

After the pledge of allegiance and invocation, Mayor Price called the meeting to order.

**GUESTS/PUBLIC COMMENTS**

Kincaid Regional Theater representatives Mark Hart and Cassandra Jacob addressed Council regarding an annual donation request of \$7500. They gave a brief overview of some of the activities that KRT had on-going. They had a recent donation by the RC Durr Foundation to pay off the mortgage of their building of \$197,000. They were going to do needed renovations costing approximately \$160,000. KRT was continuing to extend educational outreach in the ARTS to include youth workshops and plays. Additionally, it was stated KRT paid \$1500 in property taxes to the City for their building last year, and approximately \$3500 in utilities. The donation request would help offset those expenses and help towards the renovations being planned. They appreciated the continued support shown by the City and requested they do so again.

**MOTION:** Amy Hurst made a motion to give \$7500 to KRT and taken from LGEA funds, seconded by Joyce Carson. Vote: Hurst-yes; Hazen-yes; Klaber-no; Carson-yes; Reid-yes. Motion carried 4-1-0.

**APPROVAL OF MINUTES**

Minutes for approval: June 20, 2024 Regular Meeting and Special & Caucus Meeting June 25, 2024

**MOTION:** Sabrina Hazen made a motion, seconded by Dave Klaber to approve the minutes as submitted. All aye; motion carried. 5-0-0

## **ORDINANCES/RESOLUTIONS/MUNICIPAL ORDERS**

**Ordinance 2024:5** Attorney gave a 2<sup>nd</sup> reading of an ordinance 2024:5 amending water and sewer tap fees in the City of Falmouth.

**MOTION:** Sabrina Hazen made a motion to approve Ordinance 2024:5, seconded by Dave Klaber; all aye. Motion carried 5-0-0.

**RESOLUTION 7.18.24:1** was read accepting the grant, approving the grant assistance agreement, authorizing the amendment of City of Falmouth's annual Budget, and authorizing a representative to sign all related documents.

**MOTION:** Amy Hurst made a motion to approve Resolution 7.18.24:1, seconded by Dave Klaber; all aye. Motion carried 5-0-0

**Municipal Order 7.18.24:1** was read approving the City of Falmouth pay scale and adopting as part of the City of Falmouth Personnel Policy.

**MOTION:** Joyce Carson made a motion to approve Municipal Order 7.18.24:1, seconded by Brian Reid; all aye. Motion carried 5-0-0

## **OLD BUSINESS**

Mayor Price announced there had only been one interested application for the Small Business Grant Committee. He encouraged everyone to enlist people that might be interested to contact City Hall so work could begin on this.

## **NEW BUSINESS**

Mayor Price announced there had been 4 applications for the council seat vacated by Bob Pettit who resigned. He felt that all 4 candidates would be a great asset to the City with each bringing their own knowledge, understanding, and eagerness to serve the community. He opened the discussion to the Council. Each member echoed the mayor's comments and said it was a very hard decision to make as each would make good Council persons.

**MOTION:** Dave Klaber made a motion to appoint Amanda Moore to serve out the vacated term until the November election; seconded by Joyce Carson; all aye. Motion Carried 5-0-0. Clerk Williams administered the Oath of Office and Mrs. Moore took her seat at the Council table to finish the meeting.

Mayor Price then informed Council of a contractor to remove the trees at the Water Plant that were impeding the water intake area. An agreement had been signed with Steve Bradford for tree removal in exchange for retaining the wood for firewood. Work would begin around August 1<sup>st</sup>.

There had been a deed dropped off by Attorney Wells for a lot owned by the City to be given to the American Legion Organization. They had been maintaining the lot for many years and had shown interest previously in obtaining the lot. There would need to be an approval by Council to sign the deed documents

**MOTION:** Dave Klaber made a motion to authorize the Mayor to sign necessary documents deeding the requested lot to the American Legion organization; seconded by Joyce Carson; all aye. Motion carried 6-0-0

Mayor Price submitted the requested letter of intent from NKYCAC Headstart as per their specifications as discussed at the last Caucus meeting. The letter was a collaborative agreement between attorneys for both entities. He explained there would need to be a motion and vote authorizing him to sign if the Council wished to move forward.

**MOTION:** Sabrina Hazen made a motion to authorize the mayor to sign the letter of intent for the Headstart; seconded by David Klaber; all aye. Motion carried 6-0-0

The next agenda item, Mayor gave the Council packets of quotes for a mini excavator that had been submitted by Richard Courtney. It was explained that both he and Keene Dougherty would be able to use in all the departments. Funds could be taken from both the Water and Sewer Reserves.

This issue of medical cannabis has made its way to the Pendleton County Fiscal Court and now the City body. Information was given to the members for review and could be discussed at the Caucus meeting. He further explained the need for zoning text amendments if a decision was made to allow either by the Council for vote of the ballot.

A Continuing Service Agreement had been sent to Mayor Price by HMB Engineers for the Wilson Lane sewer project. A motion and vote would be needed by the Council if they choose to continue the project. He explained this was in part to the Agreed Order by the Division of Water.

**MOTION:** Sabrina Hazen made a motion authorizing the Mayor to sign the continuing agreement with HMB, seconded by Brian Reid; all aye. Motion carried 6-0-0.

As Chief Marty Hart was present, he reported there had been an arrest in the stolen sheep and also two persons had been arrested in the skimmer case. He reported the skimmer case was larger than Falmouth-it was a tri-state operation with possible international connections.

There were a few statements by Council members to the effect of needing to address the weeds out by the new Dollar General Store; Steve Groh would check on owner. Joyce Carson asked if a statement could be put on the utility bills asking people not to blow yard clippings on the sidewalks/streets. Dave Klaber complimented Steve Groh on his Code Enforcement activities.

Mayor Price began discussion of the ball field located at the old school center. The lighting is very poor and most need to be replaced. Several members stated they felt the fields could be utilized and their were organizations asking to do so. The concession stands had been upgraded and bleachers needed to be repaired. Mayor said he would reach out to Epp Electric to get a quote to set new poles and get new lighting installed. Sabrina Hazen stated it would be nice to have someone in charge of reserving the fields and get rules/regulations together that could be posted on our website/facebook pages.

## **ANNOUNCEMENTS:**

The Ballons & Tunes event would be held on July 27  
They would call a Special Meeting on August 1 before the Caucus meeting for possible action on the medical cannabis issue.  
Auditor would be on site the first week of August.

## **ADJOURNMENT**

**MOTION:** Sabrina Haze made a motion to adjourn; seconded by Dave Klaber. All aye; Motion carried 6-0-0.



\_\_\_\_\_  
Luke Price



\_\_\_\_\_  
Attest: City Clerk



July 1, 2024

Dear City of Falmouth,

The Kincaid Regional Theatre Board of Directors respectfully ask for a donation of \$7,500 for the 2024-25 yearly donation. This is the same amount that was given last year, however, would be extremely grateful for any donation that the council sees fit.

This year we are entering a new era for Kincaid Regional Theatre as we have recently obtained a grant to pay off the loan on our building. Now more than ever we need your funds to help us go into Phase 2 and upgrade our property and building to make it even more useful as a theatre and event center for the City and County residents around. We will be using these funds to upgrade our electricity, build dressing rooms and storage in our existing building, and create better lighting so that when the theater is rented out it becomes a better event center for all purposes. We are so close to our goal of being a self-sustaining theater and we truly appreciate all that the city has provided for us over the last several years. As a reference we paid over \$1,500.00 in City property taxes on our building last year as well as almost \$3,500 per year in utility bills to the City of Falmouth. Your donation will help to offset these costs as well as paying for our renovations would be greatly appreciated.

The Board of Directors of KRT truly appreciate our supporters and their loyalty to our theatre and its endeavors. Thank you for your continued financial support and encouragement as KRT enters a new era. Thank you, from the bottom of our hearts, for the unwavering confidence you have in us.

Sincerely,

*Cassandra Jacobs*

**Cassandra Jacobs**  
**Director of Fundraising**  
**Kincaid Regional Theatre Board of Directors**

KRT is a 501(c)(3) nonprofit organization, and all donations are tax-deductible.  
Please call 859-654-2636 or email [kincaidstage@gmail.com](mailto:kincaidstage@gmail.com) to learn more. Thank you for your support!

P.O. BOX 208 FALMOUTH, KY 41040 | 859-654-2636 | VENUE: 208 MEMORY DR, FALMOUTH, KY 41040  
WWW.KRTSHOWS.COM

ORIGINAL

COMMONWEALTH OF KENTUCKY  
COUNTY OF PENDLETON  
CITY OF FALMOUTH  
ORDINANCE NO. 2024:5

AN ORDINANCE AMENDING WATER AND SEWER TAP IN FEES IN THE  
CITY OF FALMOUTH

Whereas, the City of Falmouth operates water and sewer utility services for the City;

NOW, THEREFORE BE IT ORDAINED BY THE CITY OF FALMOUTH,  
COUNTY OF PENDLETON, COMMONWEALTH OF KENTUCKY:

*(Strikethrough portions are to be deleted, underlined portions are to be added  
as required by KRS 83A.060(3))*

**Section I**

The City of Falmouth approves an amendment to the Code of Ordinances, Title XV: Land Usage, Chapter 150 Building Regulations, Section §150.12 Building Permit Fees as follows:

§ 150.12 BUILDING PERMIT FEES.

All applicants for a building permit shall, before a permit is granted, be required to pay the city \$7.50 per \$1,000 of the estimated cost with a minimum of \$7.50; shall be required to pay to the city ~~\$600~~ \$750, for the privilege of tapping the city sewer; and shall be required to pay the city for each water tap the following: the costs to the city for the water meter fittings and complete installation, ~~or a minimum of \$600,~~ with a minimum fee of \$750 for a ¾ inch tap, \$1,600 for a 1 inch tap, and \$2,400 for a 2 inch tap, whichever may be necessary in the construction and use of any building hereunder. No building permit shall be issued hereunder unless application therefore has been approved by the City Clerk or a majority of the Council if appealed thereto, and signed by the Mayor. The maximum fee for commercial and residential building permits shall not exceed \$750.

**Section II**

That any section, or part of any section, or any provision of this Ordinance which is declared invalid by a Court of appropriate jurisdiction, for any reason, such declaration shall not invalidate, or adversely affect, the remainder of this Ordinance.

ORIGINAL

**Section III**


This Ordinance shall take effect and be in full force when passed, published, and recorded according to law.

1<sup>st</sup> Reading - June 25, 2024.

2<sup>nd</sup> Reading - July 18, 2024.

Vote: 5, Yes, 0, No

City of Falmouth  
Pendleton County, Kentucky

By:   
\_\_\_\_\_  
Luke Price  
Mayor

Attest:

Ramona Williams  
Clerk

COMMONWEALTH OF KENTUCKY  
COUNTY OF PENDLETON  
CITY OF FALMOUTH  
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1<sup>st</sup> Reading - June 25, 2024.

2<sup>nd</sup> Reading - July 18, 2024. Vote: 5, Yes, 0, No

City of Falmouth  
Pendleton County, Kentucky

Attest:

Ramona Williams  
Clerk

By:   
Luke Price  
Mayor

7-23-24  
Falmouth Outlook



**RESOLUTION 7.18.24:1**

**RESOLUTION OF THE CITY OF FALMOUTH ACCEPTING THE GRANT, APPROVING THE GRANT ASSISTENCE AGREEMENT, AUTHORIZING THE AMENDMENT OF THE CITY OF FALMOUTH'S ANNUAL BUDGET, AND AUTHORIZING A REPRESENTATIVE TO SIGN ALL RELATED DOCUMENTS**

WHEREAS, the Kentucky General Assembly has appropriated funds for infrastructure projects in House Bill 1 of the 2022 Regular Session of the Kentucky General Assembly for the Cleaner Water Program; and

WHEREAS, the City of Falmouth (the "Grantee") has previously determined that it is in the public interest to acquire and construct certain facilities and improvements to the Grantee's utility system (the "Project"); and

WHEREAS, the Grantee desires funding from the Kentucky Infrastructure Authority (the "Authority") for the purpose of acquisition and construction of the Project; and

WHEREAS, in order to obtain a grant from the Cleaner Water Program for the Project, and administered by the Authority, the Grantee is required to enter into an assistance agreement (the "Agreement") with the Authority.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Falmouth as follows:

SECTION 1. The Grantee hereby accepts the grant award and approves the Agreement between the Grantee and the Authority to provide the necessary funds to the Grantee for the Project.

SECTION 2. That Luke Price and Successors-in-Title, is hereby designated to be the Grantee's "Authorized Official" for this Project and is hereby directed and empowered by the Grantee to execute the Agreement, related documents and agreements, and to otherwise act on behalf of the Grantee to effect such grant award, and to engage a qualified Project Administrator.

SECTION 3. That the Grantee hereby agrees and commits to include, by amendment to its annual budget and audit process, the receipts and expenditures of funds subject to the Agreement up to and including the date of Project closeout.

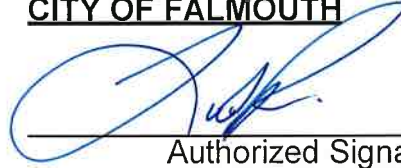
**ORIGINAL**

22CWS107

SECTION 4. That this resolution shall take effect at the earliest time provided by law.

ADOPTED on July 18, 2024.

**CITY OF FALMOUTH**



\_\_\_\_\_  
Authorized Signatory

**ATTEST:**

Ramona Williams  
City Clerk/Treasurer

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that I am the duly qualified and acting Secretary/Clerk of the Grantee, and that the foregoing is a full, true and correct copy of a Resolution adopted by the governing body of said Grantee at a meeting duly held on July 18, 2024; and that this official action appears as a matter of public record in the official records or journal of the Grantee; and that said meeting was held in accordance with all applicable requirements of Kentucky law, including Sections 61.810, 61.815, 61.820 and 61.823 of the Kentucky Revised Statutes; and that a quorum was present at the meeting; and that this official action has not been modified, amended, revoked or repealed and is now in full force and effect.

IN TESTIMONY WHEREOF, witness my signature, below, on July  
18, 2024.

Ramona Williams  
Secretary/Clerk

**CITY OF FALMOUTH  
MUNICIPAL ORDER NO: 7.18.24:1**

**A MUNICIPAL ORDER APPROVING THE CITY OF FALMOUTH PAY  
SCALE AND ADOPTING AS PART OF CITY PERSONNEL POLICY.**


**Whereas**, Falmouth wishes to establish a standard pay scale to be adopted and made part of the City of Falmouth Personnel Policy.

**BE IT ORDERED BY THE CITY OF FALMOUTH:**

That the attached pay scale become standard for the employment with the City of Falmouth.

So, ordered this 18 day of July, 2024.

**CITY OF FALMOUTH**



\_\_\_\_\_  
Luke Price, Mayor

**Council Vote:**

5 Aye 0 Opposed

**ATTEST:**

Ramona Williams  
Ramona Williams, City Clerk

<b>LEVEL I ENTRY LEVEL</b>	Minimum	Maximum		
All Dept	\$16.00	\$19.50	\$33,280.00	\$40,560.00
No licenses				
No Experience				
Operator				

<b>LEVEL II</b>	\$19.51	\$22.00	\$40,580.00	\$45,760.00
Level I & II Lic				
CDL				
Some Experience				

<b>LEVEL III</b>	\$22.01	\$34.00	\$45,780.00	\$70,720.00
Level III Lic				
All officers				

<b>SUPERVISORS</b>			\$ 55,000.00	\$ 75,000.00
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